



## Woodlands Sub-Committee: Education Programs

### **Volunteer roles we need:**

- Education Programs Lead (liaison with Woodlands Committee)
- Education Programs sub-committee members (2-3)

### **You will help with:**

- Education program planning
- Coordination and scheduling of educational events
- Working with external educators and presenters to determine availability
- Coordinating closely with Craneridge Social and Communications Committees
- Organizing event logistics like Craneridge event location and parking locations.
- Helping to ensure day of event goes smoothly
- Gathering formal and informal event attendee feedback

### **Needed skills:**

- Strong organizational skills
- Good communication skills with a variety of residents and presenters
- Can work within a timeline
- Flexible and creative problem-solver
- Strong team collaboration and interpersonal skills

### **Estimated time commitment:** *Both roles are a longer-term engagement (1-2+ years)*

- Education Programs lead: 6-8 hours/month
- Education Programs sub-committee members: 2-3 hours/month



## Woodlands Sub-Committee: Habitat Stewards

### Volunteer role we need:

- Woodlands Habitat Steward lead (1 organizing and connecting role, liaison with Woodlands Committee)
- Woodlands Habitat Stewards (multiple people)

### You will help with:

- Through coaching from external experts, plant trees, shrubs, and perennials in designated Craneridge common areas
- Adopting plant seedlings (“babies”) to maintain and care for approximately 2 years. Note: Can be a fun family effort
- Learning about the value of native plants and informally sharing that knowledge with your Craneridge neighbors
- Identifying invasive species (plants, insects, and fungi)
- Meeting periodically (e.g., quarterly) with other Stewards to share successes, challenges, and things learned.

### Needed skills:

- No previous planting or landscaping skills required, but folks with these skills are most welcome!
- Willingness to learn and apply new skills
- Comfortable using garden tools and love getting your hands dirty
- Have the time and capacity to maintain seedlings for an extended period of time
- Willingness to share your experiences with other Habitat Stewards

### Estimated time commitment:

Habitat Steward lead: 2-3 hours/month

Habitat Stewards: After initial plantings ~ 2 hours/month



## Woodlands Sub-Committee: Neighbor Champions

### Volunteer roles we need:

- Woodlands Communications Lead (liaison with Communications and Woodlands Committees)
- Woodlands Communication sub-committee members (3-4)

### You will help with:

- Championing Craneridge Woodlands and Habitat efforts and importance to our neighborhood (talking points and frequently asked questions will be provided)
- Assisting with implementing a 6-12 month communication plan.
- Writing brief informal updates for social media and Craneridge Woodlands webpages
- Recording photo and video at Woodlands-related events
- Identifying resources that can be added to the Craneridge web-site
- Serving as an important feedback channel to the Woodlands Committee
- Working closely with the Craneridge Communications Committee

### Needed skills:

- Strong verbal communication skills
- Strong writing skills. Ability to be clear and concise
- Strong advocate for Woodlands Committee efforts
- Experience with facilitating meetings (live and virtual) and informal discussions
- Ability to hear good and bad neighbor feedback without judgement
- Strong team collaboration and interpersonal skills
- Willingness and interest in learning about our natural neighborhood

### Estimated time commitment: *Both roles are a longer-term engagement (1-2+ years)*

- Communications lead: 8-12 hours/month
- Communications sub-committee members: 3-4 hours/month